

**MEETING OF THE GOVERNING BODY OF ASKA SCIENCE COLLEGE (DEGREE) COLLEGE  
AT 11.00 AM on 15.11.19**

**RESOLUTIONS**

**Members present:**

- |                                |   |
|--------------------------------|---|
| 1. Sjt. Debaraj Mohanty        | : President                             |
| 2. Sri Prasanta Kumar Panda    | : Educationist Member                   |
| 3. Sri Kishore Chandra Nayak   | : Member Scheduled Caste                |
| 4. Sri Pradeep Kumar Padhi     | : Staff Representative Male             |
| 5. Smt. Madhusmita Nayak       | : V.C Nominee member                    |
| 6. Dr. (Smt.) Smita Rani Panda | : Staff Representative Female           |
| 7. Dr. Tara Prasad Das         | : Principal-cum-Secretary               |
| 8. Sri Kailash Chandra Muni    | : Representative Class III and IV staff |

A meeting of the Governing Body of Aska Science College (Degree Wing) was held at 11.00 AM on 15.11.2019 with the President in the chair. The following resolutions were adopted:

1. Resolved that a basic remuneration for each G.B engaged employee will be fixed on the lines of government basic pay from the appointed date, the employee completes three years of service in the college. This will be for convenience and not binding.
2. Resolved that the pay hike proposed by the Seven (7) members committee and approved by the Hon'ble Governing Body.(with or without change) be treated as special allowance.
3. Resolved that this special allowance will be subject to the availability of funds in the college account and also satisfactory performance of duty by the employee.

4. Resolved that the Principal has authorised to stop the said all allowances if he/she is not satisfied with the performance of the employee.
5. Resolved that the EPF deduction of each employee will remain unchanged. As before, it be calculated on the remuneration the employee received at the time of his/her initial engagement. EPF deduction will have nothing to do with either the newly fixed basic remuneration and the special allowance until the G.B decides otherwise.
6. Resolved that the special allowance proposed by the committee and approved by the G.B be effective from Nov. 2019.
7. Resolved that the Principal should constitute a committee to assess the performance of the employees annually and submit a report.
8. Resolved that subject to the report of satisfactory performance, each employee will be given a hike of 3% (Three percent) calculated on the basic remuneration plus the special allowance taken together. Such a hike will be considered special allowance and it will not be taken for EPF calculation till the G.B decides otherwise.
9. Resolved that the library staff be intimated to destroy/sell out, after stamping the partly or fully damaged books/out of use books, belonging to the Lending Library and the Book Bank, as "Written off".
10. Resolved that librarian be directed to write off the books of above categories from the Accession Register.
11. Resolved that the librarian be directed to collect a certificate to the effect that such books are partly/fully damaged or out of use from the Library Advisory committee or Head of the Department or an Expert committee whichever is convenient.
12. Resolved that the books of above category may be disposed off only after obtaining such a certificate.



13. Resolved that the outstanding books in the names of old employees who have either left or expired and from whom the books could not be recovered, be written off. The librarian be directed to write off those with appropriate remarks against each title in the Accession Register.
14. Resolved that the books outstanding in the names of some contractual employees be written off.
15. Resolved that the said contractual employees last month's salary be adjusted against the price of books outstanding in their names as far as practicable.
16. Resolved that the proposed Students' Admission fee structure will come into force from 2020-21 academic session.
17. Resolved that the class wise remuneration of the guest faculties be enhanced from Rs. 150/- to 200/- per month, up to a minimum of Rs. 8000/- (Eight Thousand per month).
18. Resolved that this enhancement will be effective from Nov. 2019.
19. Resolved that the term of guest faculties be extended up to April every year.
20. Resolved that Shri Satrugan Gouda's allowance be enhanced to Rs. 1500/- per month w.e.f Nov. 2019.
21. Resolved that Sri Santosh Kumar Misra assigned with the duties of Asst. Librarian. Librarian on the following conditions:
  - a) He will remain in charge of the library as Asst. Librarian and handle the properties of the library as per the advice of Library Advisory committee .
  - b) He will do his usual work as peon.
  - c) He shall not go for any financial benefit including the promotion itself if his promotion is not approved/validated by the government.

d) He shall not claim any monetary benefit or any other benefit by virtue of this promotion.

22. That the Principal issue a letter to Shri Santosh Kumar Misra on this line mentioning the conditions and making his assignment effective from 01.12.2019.

23. Resolved that the IDP plan prepared by the IDP committee constituted by the Principal and submitted to the government for approval be approved. The Honourable Government Body also approved the opening of a Bank account with the HDFC, Aska Branch for monetary transactions related to the OHEPEE.

24. Resolved that Smt. Narmada Mohanty, Peon be given another Rs. 1000/- (One thousand) per month as incentive allowance in addition to the earlier Rs. 1000/- (one thousand) w.e.f Nov. 2019 till she receives GIA full salary.

25. Resolved that this amount (Rs. 2000/-) paid to Smt. Mohanty will be stopped as soon as she received as full GIA salary.

26. Resolved that Sri Jeetendra Kumar Sahu and Sri Krushna Chandra Panda, DEOs of +3 and +2 SAMS respectively be given on amount of Rs. 624/- (Six hundred twenty four) as special allowance as they have not been considered presently for hike due to their receipt of Rs. 3000/- (Three thousand only) each last year in compliance with a Government letter which was partly cancelled later. This special allowance will be effective from Nov. 2019.

27. Resolved that Sri K.C. Dakua, Jr. Clerk dealing with Treasury matter, salary bills preparing and accounts work etc., be given an amount of Rs. 500/- (five hundred only) w.e.f Nov. 2019 as "special Extra Allowance" whoever does this work instead of Sri K.C. Dakua will be eligible for this allowance, henceforth.

28. Resolved that all this allowances/amounts sanctioned by the G.B will continue as long as funds permit.



Before conclusion the Honourable Body made it clear that due to Non-existence of the G.B of Aska Junior College, the employees who are exclusively meant for +2 stream have been considered for raise in remuneration. However, they will receive the increased amount as well as their remuneration from concerned +2 heads as before and their hike will be subject to the approval of the G.B of Aska Science college (Junior wing).

The meeting ended with a vote of thanks to the chair as well as members.

*Dr. Das*  
Principal-cum Secretary  
Governing Body  
Aska Science College, Aska  
PR Nuagam (Ganjam)  
Degree Wing

*Debi Kumar*  
President  
Governing Body  
Aska Science College, Aska  
PR Nuagam (Ganjam)  
Degree Wing  
19/11/19.